

Application BSBR001545

Application Summary

Application ID
BSBR001545

Application Title
BSBR - EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

Program Name
Black Summer Bushfire Recovery Grants Program

Applicant
EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

Submitted Date
6/10/2021

Program selection

EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

Are you a trustee on behalf of a trust?
No

Do you have an ABN?
Yes

Entity details

ABN
20433004121

Legal name
EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

Business name
EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

Date of registration
19/06/2000

GST Registered
No

Are you a charity registered with the Australian Charities and Not-for-profits Commission (ACNC)?
No

Are you a not-for-profit?
Yes

Program Selection

Program
Black Summer Bushfire Recovery Grants Program

Program Element
Black Summer Bushfire Recovery Grants Program

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Eligibility

Select which entity type you are.
an entity incorporated in Australia

Is your project in one or more of the eligible Local Government Areas (LGAs) listed in Appendix A of the grant opportunity guidelines?

Grant opportunity guidelines can be found on Business.gov.au

Yes

Will your project support the recovery or resilience efforts of communities in eligible Local Government Areas (LGAs) affected by the 2019-20 bushfires?

Yes

Does your project have at least \$20,000 in eligible project expenditure?

Yes

Applicant address

Applicant street address

Is the address located in Australia?

Yes

Address Details

EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

s 22(1)(a)(ii)

Ebor

Ebor NSW 2453

Australia

Applicant postal address

Is the address located in Australia?

Yes

Address Details

EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

s 22(1)(a)(ii)

Ebor

Ebor NSW 2453

Australia

About your organisation

We collect the following data from all applicants. We use this data to better understand your organisation and to help us develop better policies and programs.

Indigenous organisations

Is your organisation Indigenous owned?

An organisation is considered Indigenous owned where at least 51% of the organisation's members or proprietors are Indigenous.

No

Is your organisation Indigenous controlled?

An organisation is considered Indigenous controlled where at least 51% of the organisation's board or management committees are Indigenous.

Indigenous.

No

Project information

Recovery or Resilience Needs

Identify one or more of the recovery or resilience needs your project aims to support.

You need to select one or more of the kinds of recovery or resilience needs - social recovery and resilience, economic recovery and resilience and/or resilience and recovery of the built environment. See Section 6.1 of the grant opportunity guidelines.

social recovery and resilience

Yes

economic recovery and resilience

Yes

recovery and resilience of the built environment

No

Project Type

Select one or more of the criteria below that best describes/supports your eligible project activities.

See section 6.3.1 of the grant guidelines and Appendix B.

projects that address an urgent and unmet need resulting directly from the 2019-20 bushfires

Yes

enhance the cultural life of the community

Yes

preserve or increase employment

No

help to mitigate climate-related risk and damage

No

address the health impacts of the bushfires

No

benefit of Indigenous people or communities

No

protect or promote interstate and overseas trade and commerce

No

be delivered through a relevant communications service

No

undertaken in the Australian Capital Territory

No

run by local councils

No

involve meteorological observations or statistical collection and analysis

No

relate to insurance

No

Project title and description

If your application is successful, we will publish some grant details on GrantConnect and other government publications. Published details include:

- name of the grant recipient
- a project title
- a brief project description and its intended outcome
- amount of grant funding awarded

Provide a project title.

Ebor Sports Ground Rejuvenation

Provide a brief project description for publication.

Ensure your project description focuses on your project's key activities and outcomes. Outline what it is you are going to do and how it will benefit your community.

The Ebor Sports ground is the focal point of the Ebor community. This project will rejuvenate this facility's functionality to support the recovery of the Ebor community follow the 2019/20 bushfire. The project will repair and enhance the sports ground infrastructure to allow more activities at the venue and allow the site to be used again for future natural disaster recovery operations.

Detailed project description and key activities

This information will be included in your grant agreement if your application is successful.

Provide a detailed description of your project including the project scope and key activities.

The Ebor Sports Ground (ESG) is a focal point of the Ebor Community. The EBS typically hosts two campdraft events each year which attracts 520 entries at each event. Recently the ESG hosted a cattle dog trialling event which it is planned to become an annual event that is expected to grow to two events per year. Other community events are held in the canteen and the venue is also used for private functions as this is the only sizable venue in town. These activities make a significant contribution to the local economy.

The ESG also plays a critical role in natural disaster response and recovery. In the Black Summer bushfires the ESG was the camp site for the RFS and a feed distribution point for the Local Land Service. Blazeaid also established a long term campsite at ESG to facilitate local fencing programs.

This project will enhance and rejuvenate the infrastructure at ESG to ensure the facility continues to serve the local community into the future. The Ebor community was severely impacted by the Bees Nest Fire and a deliberately lit fire that came within meters of key buildings in Ebor.

This project will allow campdrafting and dog trailing to continue on this site for the longer term. These sporting activities are important to the local community as many locals participate and spectate at these sports. These sports engage all members of families as these sports are gender neutral and open to all ages.

This project will purchase portable panels and repair stock handling facilities to improve animal welfare, volunteer safety and improve animal handling for events. The sports ground will be top dressed to improve rider safety and access points will be gravels to improve access for the larger trucks required to bring stock onto the site following wet weather. A new loading ramp will be installed to provide for the safer unloading of horses and machinery. The floor of the canteen will be resurfaced to allow easier cleaning for events and when the venue is used for a campsite during future natural disasters. The toilets will be renovated to better support local events and allow for the influx of users when the EBS is used as a campsite for future responses. Solar panels and batteries will be installed to improve the sustainability of the site and reduce the burden of electricity cost at the site. The announcer booth will be renovated to make it more suitable for event conducted on the site.

The ESG is a critical piece of infrastructure for the Ebor community. Drought and bushfires have made it difficult for the community to maintain and enhance the facility. This project will ensure the ESG continues to service the Ebor and surrounding community. A local meeting and recreational space is important to the recovery and resilience building of this community.

Project outcomes

This information will be included in your grant agreement if your application is successful.

Provide a summary of the expected project outcomes.

The ESG are a focal point for activities in Ebor and the surrounding districts. Maintaining the functionality of this facility is critical for the wellbeing and resilience of the Ebor community. Without this facility social and sporting activities would be severely limited and the economic benefit from visiting camp drafters and dog trialers will be lost to the surrounding communities. The impacts of the Black Summer Fires follow years of droughts have made it difficult for the community to fundraise to provide for upkeep and enhancement of ESG. This project will ensure this facility services the community into the future and continues to meet the social and sporting endeavours of the community. The recovery and resilience building of the Ebor community would be severely impacted if the use of this site is limited through the decline of the infrastructure's functionality.

ESG is a critical staging point in natural disaster response for a large district surrounding Ebor. This project will ensure this site is available and fully functional when it is required for a quick activation for disaster response and recovery in the future.

Project duration

Your project must be completed in line with the dates provided in the grant opportunity guidelines.

Your project can start upon execution of the grant agreement, estimated to be from January 2022.

You must complete your project by 31 March 2024.

Estimated project start date

01/02/2022

Estimated project end date

30/11/2022

Estimated project length (in months)

10

Project milestones

Provide details on the project milestones including the key activities occurring at each milestone.

The milestone start and end dates must be between the project start and end dates. You can add up to 10 milestones.

Milestone title

Finalise Quotes and Engage Contractors

Description

Finalise quotes for works to be completed and select and engage suitable contractors

Estimated start date

01/02/2022

Estimated end date

28/02/2022

Milestone title
Undertake works
Description
Schedule and undertake works consistent with contractor availability
Estimated start date
01/03/2022
Estimated end date
31/10/2022

Milestone title
Finalise Project Reporting
Description
Finalise project reporting and submissions
Estimated start date
01/11/2022
Estimated end date
30/11/2022

Eligible Local Government Areas (LGAs)

You can only undertake project activities in a Local Government Area (LGA) that has been declared as eligible for assistance under the Disaster Recovery Funding Arrangements (DRFA) for the 2019-20 bushfires. Individual projects may include activities that are undertaken in multiple eligible LGAs. Eligible LGAs are listed in Appendix A.

State
Please select from the list below.
NSW
LGA's Eligible in NSW
Armidale

Project location

Project Site 1

Ebor Sports Ground
Waterfall Way
Ebor NSW 2453
Australia

Estimated % of project value expected to be undertaken at site
100

Project budget

Provide a summary of your eligible project expenditure over the life of the project.

If you are registered for GST, enter the GST exclusive amount. If you are not registered for GST, enter the GST inclusive amount. We only provide grant funding based on eligible expenditure. Refer to the grant opportunity guidelines for guidance on eligible expenditure.

The minimum project expenditure for this grant opportunity is \$20,000.

You will also be required to attach a detailed project budget later in the application form. Refer to the grant opportunity guidelines for the requirements of the budget.

Please note the below budget limitations:

- Administrative support/overheads (including project management or project co-ordination) (max 10% of the grant)
- Staff training (max 5% of the grant)

- Contingency costs (max 10% of the grant)
- Report on project outcomes (max 5% of the grant)

Project budget summary

Type of expenditure	Head of expenditure	Financial Year	Costs
Project expenditure			\$178,739
	Equipment/ Materials (purchase or hire)		\$154,550
		2021/22	\$100,000
		2022/23	\$54,550
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Salaries		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Contracts		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Infrastructure / Building, including approvals		\$5,940
		2021/22	\$5,940
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Workshops, conferences and events		\$0
		2021/22	\$0

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Type of expenditure	Head of expenditure	Financial Year	Costs
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Domestic travel		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Administrative support/overheads (including project management or project co-ordination)		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Planning, environmental or other regulatory approvals		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Staff training		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Contingency		\$16,049
		2021/22	\$10,000

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Type of expenditure	Head of expenditure	Financial Year	Costs
		2022/23	\$6,049
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Report on project outcomes		\$2,200
		2021/22	\$0
		2022/23	\$2,200
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Other		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
Total project expenditure			\$178,739

Financial Year	Costs
2021/22	\$115,940
2022/23	\$62,799
Total project expenditure	\$178,739

What is the total project cost including ineligible expenditure not included above?

This is the sum of eligible and non-eligible costs to the project.

\$ 182,739

Source of funding

In this section you must provide details of how you will fund the project.

The total of all sources of funding should be equal to your total project expenditure in the section above. Sources of funding include

- grant amount sought
- your contribution
- other contributions as allowed in the grant opportunity guidelines.

Grant amount sought

Enter the grant amount sought. We will add GST to this where applicable.

The minimum grant amount under this grant opportunity is \$20,000. The maximum grant amount under this grant opportunity is \$10,000,000.
\$ 178,739

Your contribution

Enter your organisation name. In the description field, provide additional details. Indicate whether your contribution is sourced from cash flow, loans, equity etc.

Name of contributor
Mangement Committee

Details of contribution

Contribution	Amount	Due Date	Description
Cash	\$0		
In-Kind	\$4,000	30/06/2022	Project management - sourcing quotes, liaising with contractors, providing site access, project meetings 200hrs @ \$20/hr
Total	\$4,000		

Other non-government contribution

Enter the organisation name. In the description field, provide additional details.

If you have project partners we will ask you for their details later in the application. You must provide their name and their contribution here.

Assessment criteria

We will assess your application based on the weighting given to each criterion and against the indicators listed beneath each criterion. We will only consider funding applications that score at least 50 per cent against each criterion, as these represent best value for money.

The amount of detail and supporting evidence you provide should be commensurate with the project size, complexity and grant amount requested. You should define, quantify and provide evidence to support your answers.

To support your responses you must include mandatory attachments later in the application.

Assessment criterion 1

How your project will assist in community recovery from the 2019-20 bushfires? **(Score out of 50)**

You should demonstrate this by identifying:

- a. how your project addresses the recovery or resilience needs of the community directly related to impacts of the 2019-20 bushfires through the adoption of/or investment in one or more of the following benefit areas:
 - social recovery and resilience needs of the local community may include improving community connections and social inclusion through community development activities, cultural events and workshops, protecting local heritage and addressing disadvantage within the community, preserving Aboriginal cultural heritage and supporting Indigenous communities through activities, workshops and events.
 - economic recovery and resilience needs of the region may include job creation, new businesses, tourism and supporting local producers and suppliers. Projects must support communities, not just individual businesses or organisations.
 - recovery and resilience of the built environment needs may include the improvement or extension of existing infrastructure in a manner that drives economic growth, creates jobs and makes the affected LGA or broader region a more attractive place to live or visit.
- b. how your project complements, builds on and does not duplicate existing or planned 2019-20 bushfire recovery efforts in the community.
- c. the broader benefits that your project will deliver for the region and the community.

The ESG is the venue that hosts the majority of the key sporting and social events that happening in the Ebor community. Following the Black Summer Fires the resilience and social recovery of the Ebor Community is dependent on the functionality of this site. Being an hour

from the nearest major town of Armidale the Ebor community is highly reliant on this facility for sports and other events. Many travel event can not visit ebor without this facility. This venue gives the community a local meeting place and sporting venue for sports that are strongly sported in the community. The ESG also attracts large nominations for camdraft and dog trial events. This provides a significant economic contribution to Ebor and nearby towns. These enhancements in this project will allow more events to be held at ESG and the functionality of the site will be greatly improved making it possible to service a greater catchment area. Competitors travelling to Ebor events spend money in surrounding areas for food and fuel and many local group provide service such as event catering which ensures the financial security of other non-profit organisations in Ebor.

Assessment criterion 2

Capacity, capability and resources to deliver the project **(Score out of 50)**

You should demonstrate this by identifying:

- your track record managing similar projects and access to personnel and/or partners with the right skills and experience
- sound project planning to manage and monitor the project, including scope, implementation methodology, timeframes, budget and risk management planning (including mitigation of health risks associated with the current COVID-19 pandemic).

The ESG committee has maintained the site for many years and has overseen similar infrastructure project in the past. Members of the committees come from a cross section of the community that bring a diverse skill set to the management of the ESG. The committee has recently managed a project to improve the water supply to the site. The committee worked with council and contractor to ensure this enhancement was undertaken successfully on the site.

Project partners

If applicable, provide details about all project partners

For details about project partner contributions refer to the grant opportunity guidelines.

Project partner

No Project partners found for this Application.

Bank Account Details

If your application is successful we will need to set up a payment process to pay your grant. We need your bank account details to do this. If your application is not successful we will not process these details.

Account Name

Ebor Sport & Recreation Ground Land Man

s

22(

1)

(a)

Payment Contact

We will send the payment remittance advice to this person. All other notifications are sent to the primary contact whose details you provide on the last page of this application.

Title

Mr

Given name

s

Family Name

s

Position Title

President

Email address

s 22(1)(a)(ii)

Phone number

s 22(1)(a)

Mobile Number

s 22(1)(a)

Application finalisation

Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Refer to the grant opportunity guidelines for further information on your conflict of interest responsibilities.

No

Program feedback

How did you hear about this grant opportunity?

Other

If Other, please specify

NSW DPI Bushfire Recovery Officer

Additional information

You should attach any additional supporting documentation here. You should only attach documents that we have requested or you have referred to in your application.

Project plan

A detailed project plan that includes a risk assessment plan.

PROJECT PLAN Black Summer.pdf

Project budget

A detailed project budget that identifies costs under each head of expenditure and includes an explanation of how the costs were determined. Include any third party contributions.

Black Summer Budget.pdf

Evidence of community support

This could include items such as letters of support for your project and testimonials.

Letter of Support RRSS Ebor sports ground.pdf

Evidence of landownership or environmental approvals (where applicable)

Where the proposed project site/s are not owned or managed by you, written consent is required from the property owner and/or property manager that allows for the implementation of the proposed project on that project site.

Trust documents

Where you have indicated your entity type is a trustee applying on behalf of a trust, you must attach trust documents showing the relationship of the incorporated trustee to the trust. If your trust deed is too large or you cannot upload your document please contact us via BSBR@industry.gov.au.

Primary contact

Title

Mr

Given Name

S

Family Name

S

Position Title

President

Email Address

s 22(1)(a)(ii)

Phone Number

Mobile Number

s 22(1)(a)

Business postal address of the primary contact

Is the address located in Australia?

Yes

Address Details
Ebor Sports Groundss 22(1)(a)(ii)
Ebor NSW 2453
Australia

Declaration

Applicant declaration – WWC

Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science, Energy and Resources (the department) will use the information I provide in accordance with the following:

- Australian Government Public Data Policy Statement
- Commonwealth Grants Rules and Guidelines
- grant opportunity guidelines
- applicable Australian laws

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities

unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise prohibited by law.

Applicant declaration

I declare that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's board/management committee or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the **Criminal Code Act 1995** (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this application being communicated to the department in electronic form.

I understand that the applicant is responsible for ensuring that it has met relevant state or territory legislation obligations related to working with children, and that any person that has direct, unsupervised contact with children as part of a project under this grant opportunity, has undertaken and passed, a working with children check, if required under relevant state or territory legislation. The applicant is also responsible for assessing the suitability of people engaged on this project to ensure children are kept safe.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the applicant and acknowledge that this is the equivalent of signing this application.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true
Yes

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Commonwealth Simple Grant Agreement

between the Commonwealth represented by

Department of Industry, Science, Energy and Resources

and

EBOR SPORTS AND RECREATION RESERVE LAND MANAGER

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Grant Agreement BSBR001545

Once completed, this document, together with the Grant Details and the Commonwealth Standard Grant Conditions (Schedule 1), forms an Agreement between the Commonwealth and the Grantee.

Parties to this Agreement

The Grantee

Full legal name of Grantee	EBOR SPORTS AND RECREATION RESERVE LAND MANAGER
Legal entity type (e.g. individual, incorporated association, company, partnership, etc)	Other Incorporated Entity
Trading or business name	EBOR SPORTS AND RECREATION RESERVE LAND MANAGER
Any relevant licence, registration or provider number	Not applicable
Australian Business Number (ABN) or other entity identifiers	20433004121
Australian Company Number (ACN)	Not applicable
Registered for Goods and Services Tax (GST)?	No
Date from which GST registration was effective?	1/07/2000
Registered office address	WATERFALL WAY EBOR NSW 2453 Australia
Relevant business place	EBOR SPORTS AND RECREATION RESERVE LAND MANAGER s 22(1)(a)(ii) Ebor NSW 2453 Australia

The Commonwealth

The Commonwealth of Australia represented by the
Department of Industry, Science, Energy and Resources
of 10 Binara Street CANBERRA ACT 2600
ABN 74 599 608 295

The Department of Industry, Science, Energy and Resources will manage the Agreement on behalf of the National Recovery and Resilience Agency.

Background

The Commonwealth has agreed to enter this Agreement under which the Commonwealth will provide the Grantee with a Grant for the purpose of assisting the Grantee to undertake the associated Activity.

The Grantee agrees to use the Grant and undertake the Activity in accordance with this Agreement and the relevant Grant Details.

Scope of this Agreement

This Agreement comprises:

- (a) this document;
- (b) the Supplementary Terms (if any);
- (c) the Commonwealth General Grant Conditions (Schedule 1);
- (d) the Grant Details;
- (e) any other document referenced or incorporated in the Grant Details.

If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to a Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire agreement in relation to the Grant provided under it and the relevant Activity and supersedes all prior representations, communications, agreements, statements and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.

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Grant Details BSBR001545

A. Purpose of the Grant

The Grant is being provided as part of the Black Summer Bushfire Recovery Grants Program grant opportunity.

The objectives of the grant opportunity are to:

- support recovery and resilience of communities impacted by the 2019-20 bushfires, and
- build stronger communities by supporting social, economic and built environment recovery.

The intended outcomes of the grant opportunity are to:

- empower local communities to address bushfire recovery priorities, including through creation of jobs, sustainable infrastructure and community investment targeted at the specific needs of the community and
- rebuild and grow the economy of the local communities impacted by the bushfires.

B. Activity

The Activity is made up of the Grantee's project and all eligible project activities as specified in these Grant Details.

Project title

Ebor Sports Ground Rejuvenation

Project scope and description

Ebor Sports Ground (ESG) is a focal point of the Ebor Community. The EBS typically hosts two camp draft events each year and recently hosted a cattle dog trialling event which it is planned to become an annual event that is expected to grow to two events per year. Other community events are held in the canteen and the venue is also used for private functions as this is the only sizable venue in town. These activities make a significant contribution to the local economy.

The ESG also plays a critical role in natural disaster response and recovery. In the Black Summer bushfires the ESG was the camp site for the RFS and a feed distribution point for the Local Land Service. Blaze Aid also established a long term campsite at ESG to facilitate local fencing programs.

This project will enhance and rejuvenate the infrastructure at ESG to ensure the facility continues to serve the local community into the future. The Ebor community was severely impacted by the Bees Nest Fire and a deliberately lit fire that came within meters of key buildings in Ebor.

This project will allow camp drafting and dog trailing to continue on this site for the longer term. These sporting activities are important to the local community as many locals participate and spectate at these events. These sports engage all members of families as they are gender neutral and open to all ages.

This project will purchase portable panels and repair stock handling facilities to improve animal welfare, volunteer safety and improve animal handling for events. The sports ground will be top dressed to improve rider safety and access points will be gravelled to improve access for the larger trucks required to bring stock onto the site following wet weather. A new loading ramp will be

installed to provide for the safer unloading of horses and machinery.

The floor of the canteen will be resurfaced to allow easier cleaning for events and when the venue is used for a campsite during future natural disasters. The toilets will be renovated to better support local events and allow for the influx of users when the EBS is used as a campsite for future responses. Solar panels and batteries will be installed to improve the sustainability of the site and reduce the burden of electricity cost at the site. The announcer booth will be renovated to make it more practical for event conducted on the site.

The ESG is a critical piece of infrastructure for the Ebor community. Drought and bushfires have made it difficult for the community to maintain and enhance the facility. This project will ensure the ESG continues to service the Ebor and surrounding communities. A local meeting and recreational space is important to the recovery and resilience building of this community.

Project outcomes

Without this facility social and sporting activities would be severely limited and the economic benefit from visiting camp trailers and dog trailers will be lost to the surrounding communities. The impacts of the Black Summer Fires follow years of droughts have made it difficult for the community to fundraise to provide for upkeep and enhancement of ESG. This project will ensure this facility services the community into the future and continues to meet the social and sporting endeavours of the community. The recovery and resilience building of the Ebor community would be severely impacted if the use of this site is limited through the decline of the infrastructure's functionality.

ESG is a critical staging point in natural disaster response for a large district surrounding Ebor. This project will ensure this site is available and fully functional when it is required for a quick activation for disaster response and recovery in the future.

You project must include activities delivered in a Local Government Area (LGA) that activated Disaster Recovery Funding Arrangements (DRFA) as a consequence of the 2019-20 Bushfires:

- 1) Armidale

In undertaking the Activity, the Grantee must comply with the requirements of the grant opportunity guidelines (as in force at the time of application).

The Grantee must notify the Commonwealth about events relating to the project and provide an opportunity for the Minister or their representative to attend.

C. Duration of the Grant

The Activity starts on 01 April 2022 and ends on 31 January 2023, which is the **Activity Completion Date**.

The Agreement ends on 10 July 2023 which is the **Agreement End Date**.

Activity Schedule

In undertaking the Activity, the Grantee will meet the following milestones by the due dates.

Milestone number	Milestone name and description	Due date
001	Milestone 1 Finalise quotes for works to be completed. Select and engage suitable contractors.	28/04/2022
002	Milestone 2 Schedule and undertake works consistent with contractor availability.	29/12/2022
003	Conditions of Funding Make facility available to the community and/or the appropriate authorities in an emergency, and seek inclusion in the relevant emergency plans.	31/01/2023

D. Payment of the Grant

The total amount of the Grant is \$178,739 (plus GST if applicable).

The Grant will be provided at up to 100.00 per cent of eligible expenditure as defined in the grant opportunity guidelines.

The Grant will be paid over the following financial years subject to sufficient Program funding being available. The Commonwealth is not obliged to make a payment if it would result in the amount paid in a financial year exceeding the annual capped amount for that financial year as specified in this table.

Financial year	Annual capped amount (GST excl)
2021/22	\$53,622
2022/23	\$125,117
2023/24	\$0
2024/25	\$0
Total	\$178,739

The Grant will be paid according to the following schedule. Payments are subject to satisfactory progress on the project and compliance by the Grantee with its obligations under this Agreement.

Payment event	Payment amount (GST excl)	Anticipated payment date
Initial payment	\$53,622	21/04/2022
Progress payment	\$107,243	20/11/2022
Final payment	\$17,874	22/03/2023
Total	\$178,739	

Invoicing

The Grantee agrees to allow the Commonwealth to issue it with a Recipient Created Tax Invoice (RCTI) for any taxable supplies it makes in relation to the Activity.

The Grantee agrees not to issue tax invoices in respect of any taxable supplies.

The Grantee acknowledges that where it is registered for Goods and Services Tax (GST) it will notify the Commonwealth if it subsequently ceases to be registered for GST.

GST means a tax that is payable under GST law as defined in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

E. Reporting

The Grantee agrees to provide the following reports to the Commonwealth representative in accordance with the reporting requirements (Schedule 2).

Report type	Period start date	Period end date	Agreed evidence	Due date
Progress report	01/04/2022	30/09/2022	Progress Report	30/10/2022
Compliance with working with children obligations	01/04/2022	31/01/2023	Compliance with working with children obligations	28/02/2023
End of project report	01/04/2022	31/01/2023	End of Project Report	28/02/2023

During the Agreement period, the Commonwealth may ask the Grantee for ad-hoc reports on the project. The Grantee must provide these reports in the timeframes notified by the Commonwealth.

F. Party representatives and address for notices

Grantee's representative and address

Grantee's representative name	s 22(1)(a)(ii)
Position	President
Address	EBOR SPORTS AND RECREATION RESERVE LAND MANAGER s 22(1)(a)(ii) Ebor Ebor NSW 2453
Business hours telephone	s 22(1)(a)(ii)
Mobile	s 22(1)(a)(ii)
Email	s 22(1)(a)(ii)

Commonwealth representative and address

Name of representative	s 22(1)(a)(ii)
Position	
Postal address	GPO Box 2013 CANBERRA ACT 2601
Physical address	10 Binara Street CANBERRA ACT 2600
Business hours telephone	
Email	BSBR@industry.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Supplementary Terms

G1 Other Contributions

ST1.1 In this Agreement, Other Contributions means the financial or in-kind contributions other than the Grant set out in the following table:

Contribution	Contribution type	Amount	Due date
Mangement Committee			
	In-Kind	\$4000	30/06/2022

G1.2 The Grantee agrees to provide, or to ensure the provision of, the Other Contributions and to use them to undertake the Activity. If the Other Contributions are not provided in accordance with this clause, then the Commonwealth may:

- (a) suspend payment of the Grant until the Other Contributions are provided; or
- (b) terminate this Agreement in accordance with clause 18 of the Commonwealth General Grant Conditions.

G2 Activity Budget

G2.1 The Grantee agrees to use the Grant and any Other Contributions and undertake the Activity consistent with the following budget:

Financial year 2021/22

Head of expenditure	Breakdown of expenditure	Agreed project cost

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Project expenditure	Administrative support/overheads (including project management or project co-ordination)	\$0
Project expenditure	Contingency	\$10,000
Project expenditure	Contracts	\$0
Project expenditure	Domestic travel	\$0
Project expenditure	Equipment/ Materials (purchase or hire)	\$100,000
Project expenditure	Infrastructure / Building, including approvals	\$5,940
Project expenditure	Other	\$0
Project expenditure	Planning, environmental or other regulatory approvals	\$0
Project expenditure	Report on project outcomes	\$0
Project expenditure	Salary	\$0
Project expenditure	Staff training	\$0
Project expenditure	Workshops, conferences and events	\$0
Financial year total		\$115,940

Financial year 2022/23

Head of expenditure	Breakdown of expenditure	Agreed project cost
Project expenditure	Administrative support/overheads (including project management or project co-ordination)	\$0
Project expenditure	Contingency	\$6,049
Project expenditure	Contracts	\$0
Project expenditure	Domestic travel	\$0
Project expenditure	Equipment/ Materials (purchase or hire)	\$54,550
Project expenditure	Infrastructure / Building, including approvals	\$0
Project expenditure	Other	\$0
Project expenditure	Planning, environmental or other regulatory approvals	\$0
Project expenditure	Report on project outcomes	\$2,200
Project expenditure	Salary	\$0
Project expenditure	Staff training	\$0
Project expenditure	Workshops, conferences and events	\$0
Financial year total		\$62,799

All financial years

Head of expenditure	Breakdown of expenditure	Agreed project cost
Project expenditure	Administrative support/overheads (including project management or project co-ordination)	\$0
Project expenditure	Contingency	\$16,049
Project expenditure	Contracts	\$0
Project expenditure	Domestic travel	\$0
Project expenditure	Equipment/ Materials (purchase or hire)	\$154,550
Project expenditure	Infrastructure / Building, including approvals	\$5,940
Project expenditure	Other	\$0
Project expenditure	Planning, environmental or other regulatory approvals	\$0
Project expenditure	Report on project outcomes	\$2,200
Project expenditure	Salary	\$0
Project expenditure	Staff training	\$0
Project expenditure	Workshops, conferences and events	\$0
All financial years total		\$178,739

Figures in the above table are GST inclusive amounts less GST credits that can be claimed in relation to the expenditure.

G3 Audit and acquittal

G4.1 The Grantee may be required to provide the Commonwealth with an independent audit report verifying that the Grant was spent in accordance with this Agreement.

G4.2 Independently audited financial acquittal reports must be audited by

- (a) a Registered Company Auditor under the *Corporations Act 2004* (Cth); or
- (b) a Certified Practising Accountant; or
- (c) a member of the Institute of Public Accountants; or
- (d) a member of Chartered Accountants Australia and New Zealand

who is not a principal member, shareholder, officer or employee of the Grantee or a related body corporate.

G4 Activity Material

Not applicable

G5 Access

Not applicable

G6 Equipment and Assets

G7.1 The Grantee agrees to obtain the Commonwealth's prior written approval to use the Grant to purchase any item of equipment or Asset for more than \$5,000 (including GST), apart from those listed in the Activity Budget and/or detailed below:

(a) Not applicable

G7.2 The Grantee agrees to maintain a register of all Assets with a value of \$5,000 (including GST) or more at the time of the Asset's purchase, lease, creating or bringing into existence in the form specified below and to provide the register to the Commonwealth upon request.

Item number	Description	Total cost (including GST)
<i>Reference</i>	<i>Description of the equipment or asset</i>	<i>Total cost of the equipment or asset</i>

G7.3 The Grantee agrees to use the equipment and assets for the purposes of the Activity.

G7.4 The Grantee must ensure that it owns any equipment and Assets purchased with the Grant for the purposes of the Activity

G7.5 The Grantee agrees that the proceeds of any equipment and assets purchased with the Grant disposed of during the Activity, must be treated as part of the Grant and used for the purposes of the Activity.

G7 Relevant qualifications or skills

Not applicable

G8A Child safety

G8A.1 If the Activity or any part of the Activity involves the Grantee employing or engaging a person (whether as an officer, employee, contractor or volunteer) that is required by State or Territory law to have a working with children check to undertake the Activity or any part of the Activity, the Grantee agrees:

- (a) to comply with all State, Territory and Commonwealth law relating to the employment or engagement of people who work or volunteer with children in relation to the Activity, including mandatory reporting and working with children checks however described; and
- (b) if requested, provide the Commonwealth, at the Grantee's cost, with an annual statement of compliance with clause G8A in such form as may be specified by the Commonwealth.

G9 Activity specific legislation, policies and industry standards

G9.1 Without limiting the generality of Item G11 below, the Grantee agrees to comply with the requirements of the following legislation, policies and industry standards when undertaking the Activity:

- (a) The *Work Health and Safety Act 2011 (Cth)*, any corresponding regulations made under that Act and any relevant Code of Practice approved for the purpose of that Act ('WHS Laws').

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Note: The Grantee must ensure the Activity is undertaken in a safe manner. The Grantee must not, and must ensure its Personnel do not, by act or omission place the Commonwealth in breach of its obligations under the WHS Laws or any other relevant State or Territory legislation

- (b) [The Building Code 2016](#)¹ (Building Code) and the Australian Government's [Work Health and Safety Accreditation Scheme](#)² (the Scheme).

G9A Fraud

Not applicable

G10 Commonwealth Material, facilities and assistance

Not applicable

G11 Jurisdiction

G11.1 This Agreement is governed by the law of the Australian Capital Territory.

G12 Grantee trustee of a Trust (if applicable)

G12.1 In this clause, 'Trust' means the trust specified in the Parties to the Agreement section of this Agreement.

G12.2 The Grantee warrants that:

- (a) it is the sole trustee of the Trust
- (b) it has full and valid power and authority to enter into this Agreement and perform the obligations under it on behalf of the Trust
- (c) it has entered into this Agreement for the proper administration of the Trust;
- (d) all necessary resolutions, consents, approvals and procedures have been obtained or duly satisfied to enter into this Agreement and perform the obligations under it; and
- (e) it has the right to be indemnified out of the assets of the Trust for all liabilities incurred by it under this Agreement.

¹ The Building Code 2016 can be found at <https://www.abcc.gov.au/building-code/building-code-2016>

² The Work Health and Safety Accreditation Scheme can be found at <https://www.fsc.gov.au/what-accreditation-1>.

Signatures

Executed as an agreement:

Commonwealth

Signed for and on behalf of the Commonwealth of Australia as represented by the Department of Industry, Science, Energy and Resources.

Name	s 22(1)(a)
Position	NSW State Manager
Date	16 March 2022

Grantee

Full legal name of the Grantee	EBOR SPORTS AND RECREATION RESERVE LAND MANAGER ABN: 20433004121
Name of Authorised Representative	s 22(1)(a)(ii)
Date	14 March 2022

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Schedule 1 Commonwealth General Grant Conditions

1. Undertaking the Activity

The Grantee agrees to undertake the Activity in accordance with this Agreement.

2. Acknowledgements

The Grantee agrees to acknowledge the Commonwealth's support in Material published in connection with this Agreement and agrees to use any form of acknowledgment the Commonwealth reasonably specifies.

Notices

Each Party agrees to notify the other Party of anything reasonably likely to adversely affect the undertaking of the Activity, management of the Grant or its performance or its other requirements under this Agreement.

3.2 A notice under this Agreement must be in writing, signed by the Party giving notice and addressed to the other Party's representative.

3.3 The Commonwealth may, by notice, advise the Grantee of changes to the Agreement that are minor or of an administrative nature provided that any such changes do not increase the Grantee's obligations under this Agreement. Such changes, while legally binding, are not variations for the purpose of clause 7

4. Relationship between the Parties

A Party is not by virtue of this Agreement the employee, agent or partner of the other Party and is not authorised to bind or represent the other Party.

5. Subcontracting

5.1 The Grantee is responsible for the performance of its obligations under this Agreement, including in relation to any tasks undertaken by subcontractors.

5.2 The Grantee agrees to make available to the Commonwealth the details of any of its subcontractors engaged to perform any tasks in relation to this Agreement upon request.

6. Conflict of interest

The Grantee agrees to notify the Commonwealth promptly of any actual, perceived or potential conflicts of interest which could affect its performance of this Agreement and agrees to take action to resolve the conflict.

7. Variation

This Agreement may be varied in writing only, signed by both Parties.

8. Payment of the Grant

8.1 The Commonwealth agrees to pay the Grant to the Grantee in accordance with the Grant Details.

8.2 The Commonwealth may by notice withhold payment of any amount of the Grant where it reasonably believes the Grantee has not complied with this Agreement or is unable to undertake the Activity.

8.3 A notice under clause 8.2 will contain the reasons for any payment being withheld and the steps the Grantee can take to address those reasons.

8.4 The Commonwealth will pay the withheld amount once the Grantee has satisfactorily addressed the reasons contained in a notice under clause 8.2.

9. Spending the Grant

9.1 The Grantee agrees to spend the Grant for the purpose of undertaking the Activity only.

9.2 The Grantee agrees to provide a statement signed by the Grantee verifying the Grant was spent in accordance with the Agreement.

10. Repayment

10.1 If any of the Grant has been spent other than in accordance with this Agreement or any amount of the Grant is additional to the requirements of the Activity, the Grantee agrees to repay that amount to the Commonwealth unless agreed otherwise.

10.2 The amount to be repaid under clause 10.1 may be deducted by the Commonwealth from subsequent payments of the Grant or amounts payable under another agreement between the Grantee and the Commonwealth.

11. Record keeping

The Grantee agrees to maintain records of the expenditure of the Grant.

12. Intellectual Property

12.1 Subject to clause 12.2, the Grantee owns the Intellectual Property Rights in Activity Material and Reporting Material.

12.2 This Agreement does not affect the ownership of Intellectual Property Rights in Existing Material.

12.3 The Grantee gives the Commonwealth a non-exclusive, irrevocable, royalty-free licence to use, reproduce, publish and adapt Reporting Material for Commonwealth Purposes.

13. Privacy

When dealing with Personal Information in carrying out the Activity, the Grantee agrees not to do anything which, if known by the Commonwealth, would be a breach of an Australian Privacy Principle.

14. Confidentiality

The Parties agree not to disclose each other's confidential information without prior written consent unless required or authorised by law or Parliament.

15. Insurance

The Grantee agrees to maintain adequate insurance for the duration of this Agreement and provide the Commonwealth with proof when requested.

16. Indemnities

16.1 The Grantee indemnifies the Commonwealth, its officers, employees and contractors against any claim, loss or damage arising in connection with the Activity.

16.2 The Grantee's obligation to indemnify the Commonwealth will reduce proportionally to the extent any act or omission involving fault on the part of the Commonwealth contributed to the claim, loss or damage.

17. Dispute resolution

17.1 The Parties agree not to initiate legal proceedings in relation to a dispute unless they have tried and failed to resolve the dispute by negotiation.

17.2 The Parties agree to continue to perform their respective obligations under this Agreement where a dispute exists.

17.3 The procedure for dispute resolution does not apply to action relating to termination or urgent litigation.

18. Termination for default

The Commonwealth may terminate this Agreement by notice where it reasonably believes the Grantee:

- (a) has breached this Agreement; or
- (b) has provided false or misleading statements in their application for the Grant; or
- (c) has become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

19. Cancellation for convenience

19.1 The Commonwealth may cancel this Agreement by notice, due to

- (a) a change in government policy; or
- (b) a Change in the Control of the Grantee, which the Commonwealth believes will negatively affect the Grantee's ability to comply with this Agreement.

19.2 The Grantee agrees on receipt of a notice of cancellation under clause 19.1 to:

- (a) stop the performance of the Grantee's obligations as specified in the notice; and
- (b) take all available steps to minimise loss resulting from that cancellation.

19.3 In the event of cancellation under clause 19.1 the Commonwealth will be liable only to:

- (a) pay any part of the Grant due and owing to the Grantee under this Agreement at the date of the notice; and
- (b) reimburse any reasonable expenses the Grantee unavoidably incurs that relate directly to the cancellation and are not covered by 19.3(a).

19.4 The Commonwealth's liability to pay any amount under this clause is subject to:

- (a) the Grantee's compliance with this Agreement; and
- (b) the total amount of the Grant.

19.5 The Grantee will not be entitled to compensation for loss of prospective profits or benefits that would have been conferred on the Grantee.

20. Survival

Clauses 10, 12, 13, 14, 16, 20 and 21 survive termination, cancellation or expiry of this Agreement.

21. Definitions

In this Agreement, unless the contrary appears:

- **Activity** means the activities described in the Grant Details.
- **Activity Completion Date** means the date or event specified in the Grant Details.
- **Activity Material** means any Material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any

Existing Material that is incorporated in or supplied with the Activity Material.

- **Agreement** means the Grant Details, Supplementary Terms (if any), the Commonwealth General Grant Conditions and any other document referenced or incorporated in the Grant Details.
- **Agreement End Date** means the date or event specified in the Grant Details.
- **Asset** means any item of property purchased wholly, or in part, with the use of the Grant, excluding Activity Material and Intellectual Property Rights.
- **Australian Privacy Principle** has the same meaning as in the *Privacy Act 1988*.
- **Change in the Control** means any change in any person(s) who directly exercise effective control over the Grantee.
- **Commonwealth** means the Commonwealth of Australia as represented by the Commonwealth entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Commonwealth General Grant Conditions** means this document.
- **Commonwealth Purposes** does not include commercialisation or the provision of the Material to a third party for its commercial use.
- **Existing Material** means Material developed independently of this Agreement that is incorporated in or supplied as part of Reporting Material or Activity Material.
- **Grant** means the money, or any part of it, payable by the Commonwealth to the Grantee as specified in the Grant Details and includes any interest earned by the Grantee on that money once the Grant has been paid to the Grantee.
- **Grantee** means the legal entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Grant Details** means the document titled Grant Details that forms part of this Agreement.
- **Intellectual Property Rights** means all copyright, patents, registered and unregistered trademarks (including service marks), registered designs, and other rights resulting from intellectual activity (other than moral rights under the *Copyright Act 1968*).
- **Material** includes documents, equipment, software (including source code and object code versions), goods, information and data stored by any means including all copies and extracts of them.
- **Party** means the Grantee or the Commonwealth.
- **Personal Information** has the same meaning as in the *Privacy Act 1988*.
- **Reporting Material** means all Material which the Grantee is required to provide to the Commonwealth for reporting purposes as specified in the Grant Details and includes any Existing Material that is incorporated in or supplied with the Reporting Material.

Schedule 2 Reporting requirements

Appendix 1

Black Summer Bushfire Recovery Grants Program - end of project report requirements

You will need to provide the following information in your end of project report. The Commonwealth reserves the right to amend or adjust the requirements.

You must complete and submit your report on the [portal](#). You can enter the required information in stages and submit when it is complete.

Project achievements

- a. Complete the following table, updating for all milestones shown in the Activity Schedule of your grant agreement.

Milestone	Agreed end date	Actual/anticipated end date	Current % complete	Progress comments – work undertaken and impact of any delay

- b. Where applicable, describe any project activities completed during the reporting period that are not captured in the table above.

Project outcomes

- a. Outline the project outcomes achieved by the project end date.
- b. Do the achieved project outcomes align with those specified in the grant agreement?
If no, explain why.
- c. Are there any planned events relating to the project that you are required to notify us about in accordance with your agreement?
If yes, provide details of the event including date, time, purpose of the event and key stakeholders expected to attend.
- d. How many jobs (headcount) have been created or retained, as a result of your project?
- new full-time jobs created or jobs retained
 - new part-time jobs created or jobs retained
 - new contract/casual jobs created or jobs retained
- e. How many of these jobs are community-based?
- new full-time jobs created or jobs retained

- new part-time jobs created or jobs retained
- new contract/casual jobs created or jobs retained

f. If applicable, describe any overall economic recovery and resilience outcomes for the community attributable to the project such as increase in business activity – please provide examples. Were there any unexpected outcomes (positive or negative)?

g. If applicable, describe the social and community wellbeing recovery and resilience outcomes attributable to the project – please provide examples. Were there any unexpected outcomes (positive or negative)?

If applicable, describe the restoration, recovery and resilience of the built environmental outcomes attributable to the project– please provide examples. Were there any unexpected outcomes (positive or negative)?

Project benefits

a. What benefits has the project achieved for the community? Describe economic, social, built environment and community wellbeing outcomes as relevant with examples.

b. What ongoing impact will the project have for the community?

c. Did the project result in any unexpected benefits?

If yes, explain why.

d. Did the project result in any unexpected negative impacts?

If yes, explain why.

e. Is there any other information you wish to provide about your project?

If yes, provide details.

Total eligible project expenditure

a. Indicate the total eligible project expenditure incurred. Eligible expenditure is divided into the same categories as the budget in your application.

If you are registered for GST, enter the GST exclusive amount. If you are not registered for GST, enter the GST inclusive amount. We may ask you to provide evidence of costs incurred.

Refer to the grant opportunity guidelines or contact us if you have any questions about eligible expenditure.

b. Provide any comments you may have to clarify any figures.

c. Was the expenditure incurred in accordance with the activity budget in the grant agreement?

If no, explain the reason for a project underspend or overspend, or any other significant changes to the budget.

Project funding

a. Provide details of all contributions to your project other than the grant. This includes your own contributions as well as any contributions from project partners or others.

Updated business indicators

- a. Provide the following financial data for your organisation for your latest complete financial year

These fields are mandatory and entering \$0 is acceptable if applicable.

- Financial year completed
- Sales revenue (turnover)
- Export revenue
- R&D expenditure
- Taxable income
- Number of employees including working proprietors and salaried directors (headcount)
- Number of independent contractors (headcount)

Attachments

- a. Attach any agreed evidence required with this report to demonstrate progress or successful completion of your project.
- b. Attach copies of any published reports and promotional material, relating to the project.

Declaration

You must ensure an authorised person completes the report and can declare the following:

- The information in this report is accurate, complete and not misleading and that I understand the giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- The grant was spent in accordance with the grant agreement.
- I am aware of the grantee's obligations under their grant agreement, including survival clauses.
- I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

Appendix 2

Black Summer Bushfire Recovery Grants Program - Compliance with working with children obligations

Where applicable, you will need to answer the following questions in your annual statement of compliance. The Commonwealth reserves the right to amend or adjust the requirements.

You must submit your annual statement of compliance as you would a report on the [portal](#).

Statement of compliance

- 1 Is the organisation, and persons working with children on behalf of the organisation in relation to the Activity, compliant with Commonwealth, state or territory legislation?
- 2 Has the organisation completed a risk assessment in relation to the Activity and all persons who may engage with children in association with the Activity?
- 3 Has the organisation put in place an appropriate strategy to manage risks identified through the risk assessment?
- 4 Has the organisation delivered training and established a compliance regime to ensure that all persons who may engage with children are aware of, and comply with:
 - the National Principles for Child Safe Organisations
 - the risk management strategy in item 3 above
 - relevant legislation relating to requirements for working with children, including working with children checks
 - relevant legislation relating to requirements for working with vulnerable people, including working with vulnerable people checks; and
 - relevant legislation relating to mandatory reporting of suspected child abuse or neglect however described?

Declaration

You must ensure an authorised person completes the report and can declare the following:

- The information in this report is accurate, complete and not misleading and they understand the giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- I am aware of the grantee's obligations under their grant agreement.
- I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

4th October 2021

To Ebor Sports & Recreation Ground Lang Managers

RE Black Summer Grant application

The Rural Recovery Support Service (RRSS) is managed by the NSW Department of Primary Industries (DPI) and funded by Resilience NSW, to provide support to rural landholders, primary producers and communities that have been impacted by the recent bushfires. As a Recovery Officer, my role is to provide bespoke and holistic client-centric services to individuals and communities impacted by disaster by facilitating strategic capacity building activities such as case management, networking, community engagement and development, and supporting community driven disaster recovery, resilience and preparedness activities.

The Ebor Sports and Recreation Ground is a key asset for the small Ebor community. The majority of the community functions and events in Ebor happen at these grounds. As the community has been subjected to drought, bushfires and COVID the need for a vibrant facility to bring the community together is more important than ever. Drought, Bushfires and COVID have reduced that capacity of the community to run events to generate funds to maintain and improve this community facility. Following the Black Summer bushfires, the grounds were used as a Blazeaid camp site which limited the use of the site for other community events. The inability to run events on the site has also impacted other local non-profit organisations such as Schools P&F who have not raised funds as they would typically provided catering for events on the grounds.

This project will rejuvenate and enhance the assets at the grounds and allow more activities to be undertaken and ensure the longevity of the grounds as a viable community asset. The project will improve animal welfare, participant safety and the experience of visitors to the site. The improvements will also improve the sites capacity to be utilised in natural disaster response improving preparedness for future events. The project will reduce ongoing running costs and improve the easy of use of the facility for volunteers and participants.

The land management committee has successfully managed the grounds and previous developments in the past. I believe this project is within the capacity of the members of the management committee.

Ebor is the community that was the most impacted in the region by the Black Summer bushfires with the nearby Bees Nest fire and a deliberately lit fire coming within metres of key buildings in the town. Following the Black Summer Bushfire many of the natural assets which are the cornerstone of local tourism were destroyed and this has had a significant long-term impact on tourism and associated businesses in the Ebor Region. Highly successful events like the campdrafts and emerging cattle dog trialling events bring large numbers of competitors, supporters and families to the area. This makes a significant financial contribution to the local community. As it will many years for the natural assets to recover, events at the sports ground will be important to the local economy. I commend the sports

ground land managers of Ebor who are taking this opportunity to look at real economic development strategies that will not only improve their community but will provide benefits throughout the region.

Having worked as a Bushfire Recovery Officer in the area for 18 months I have seen how important this facility is to the Ebor district. It is a focus of sporting activities and community events that requires investment to maintain the functionality of the site in the longer term. The sports ground is both a key asset in the community's recovery and is an important asset in the community's preparedness for future events. Many other organisation who raise funds at events on this site also rely on the functionality of the sports grounds.

Please do not hesitate to contact me if I can provide and further insights into the value of this project.

Sincerely

s 22(1)(a)

Recovery Officer, Rural Recovery Support Service – Mid Coast
NSW Department of Primary Industries – Armadale/Ebor
Strategy & Engagement

E| s 22(1)(a)(ii)

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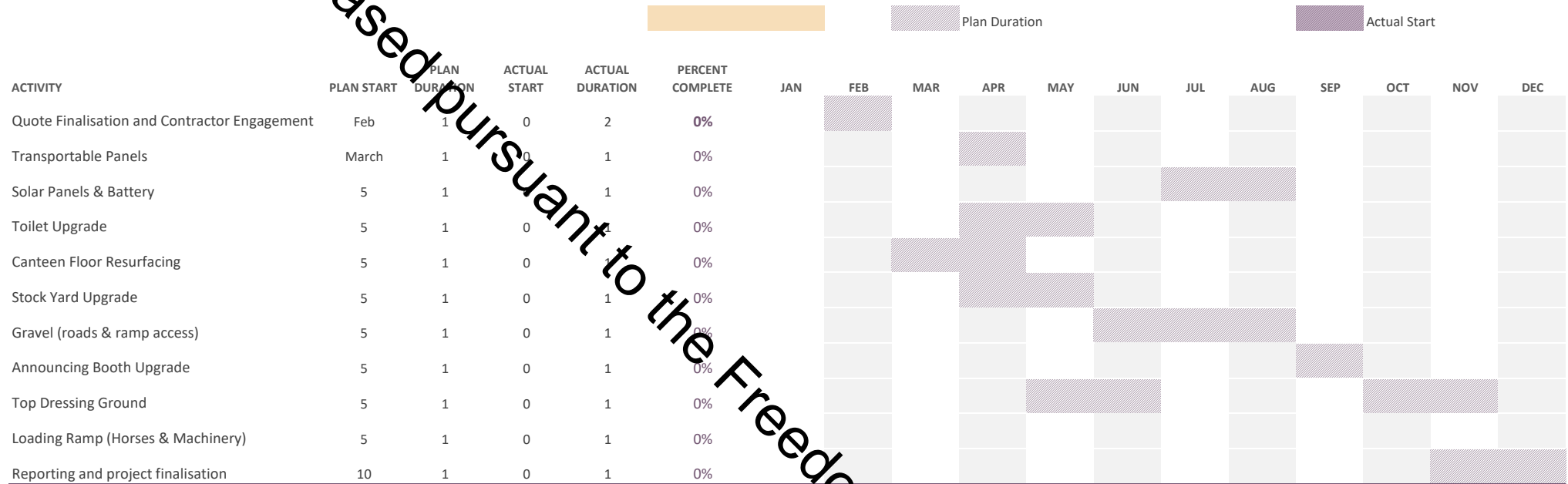
Ebor Sports Ground Budget

		2021/22	2022/2023 Total	
Infrastructure/Buildings				
Transportable Panels	60 \$ 99	\$ 5,940	\$ 5,940	
Equipment/Materials				
Solar Panels & Battery			\$ 29,700	\$ 29,700
Toilet Upgrade		\$ 8,800	\$ 8,800	
Canteen Floor Resurfacing		\$ 13,200	\$ 13,200	
Stock Yard Upgrade		\$ 35,200	\$ 35,200	
Gravel (roads & ramp access)		\$ 1,660	\$ 18,140	\$ 19,800
Announcing Booth Upgrade			\$ 3,850	\$ 3,850
Top Dressing Ground		\$ 35,200	\$ 35,200	
Loading Ramp (Horses & Machinery)			\$ 8,800	\$ 8,800
	Total	\$ 100,000	\$ 60,490	\$ 160,490
				\$ -
Contingency		\$ 10,000	\$ 6,049	\$ 16,049
				\$ -
Reporting			\$ 2,200	\$ 2,200
		\$ 110,000	\$ 68,739	\$ 178,739

Due to COVID lockdown detailed quotes could not be obtain in the grant application timeline. After contacting the Black Summer support the project was based on the best estimate as advised. Costings are based local experience around the cost of these services/materials.

Released pursuant to the Freedom of Information Act 1982

Ebor Sports and Recreation Rejuvenation and Enhancement



Risk ASSESMNET

Risk/Threat Description <i>Describe the threat/risk, its sources and impacts</i>	Likelihood* <i>rare, Unlikely, Possible, Likely</i>	Consequence* <i>negligible, minor, Moderate, Major, Catastrophic</i>	Untreated risk rating <i>Low, Medium, High</i>	Planned Controls/Contingency <i>Describe what you will do to treat the threat/risk, source or impact to an acceptable level, then reassess the threat/risk and record the result</i>	Treated risk rating <i>Low, Medium, High</i>
COVID-19 Pandemic impedes works from progressing due to health orders	LIKELY	MODERATE	MEDIUM	The site is relatively and isolated and majority of works are outdoors.. There is sufficient time for works to be rescheduled to fit with project timeframes.	MEDIUM
Severe weather conditions or flooding impede works	possible	major	high	In the case of severe weather event the work can be rescheduled as there is sufficient time in the plan to reschedule and meet project outcomes.	low
Accident or injury at during works	possible	moderate	medium	All contractors engage will have workplace safety plans in plans.	low

s 22(1)(a)(ii)

From: BSBR assessments <BSBRassessments@industry.gov.au>
Sent: Saturday, 12 March 2022 8:34 PM
To: s 22(1)(a)(ii); BSBR assessments
Subject: RE: BSBR001545 - EBOR SPORTS AND RECREATION RESERVE LAND MANAGER - Agreement Negotiation [SEC=OFFICIAL]

Hi

Thanks for the information below. We have now issued your agreement for acceptance – you should be able to view the agreement via the [portal](#).

Thanks,

BSBR Program Team.

OFFICIAL

From: s 22(1)(a)(ii)
Sent: Friday, 11 March 2022 5:45 PM
To: BSBR assessments <BSBRassessments@industry.gov.au>
Subject: RE: BSBR001545 - EBOR SPORTS AND RECREATION RESERVE LAND MANAGER - Agreement Negotiation [SEC=OFFICIAL]

s 22(1)(a)(ii)

From: BSBR assessments <BSBRassessments@industry.gov.au>
Sent: Friday, 11 March 2022 3:53 PM
To: s 22(1)(a)(ii) BSBR assessments <BSBRassessments@industry.gov.au>
Subject: RE: BSBR001545 - EBOR SPORTS AND RECREATION RESERVE LAND MANAGER - Agreement Negotiation [SEC=OFFICIAL]

Thanks so much for this, can you please confirm s 22(1)(a)(ii) email address.

Cheers,

BSBR Program Team.

OFFICIAL

From: s 22(1)(a)(ii)
Sent: Tuesday, 8 March 2022 7:56 AM
To: BSBR assessments <BSBRassessments@industry.gov.au>
Subject: RE: BSBR001545 - EBOR SPORTS AND RECREATION RESERVE LAND MANAGER - Agreement Negotiation [SEC=OFFICIAL]

Good morning s

Thank you for your assistance. [REDACTED] is currently only contactable via text. She is happy for the draft agreement to proceed as you have stated in your most recent email.

Therefore the Ebor Trust would like the draft agreement paperwork to continue as stated in point 1 of your email 7/3/22.

Regards

[REDACTED] s 22(1)(a)

From: BSBR assessments <BSBRassessments@industry.gov.au>

Sent: Monday, 7 March 2022 4:26 PM

To: [REDACTED] s 22(1)(a)(ii) BSBR assessments <BSBRassessments@industry.gov.au>

Subject: RE: BSBR001545 - EBOR SPORTS AND RECREATION RESERVE LAND MANAGER - Agreement Negotiation [SEC=OFFICIAL]

Thanks [REDACTED] s 22(1)(a)

Can I confirm whether your preference is for us to:

1. Issue a draft agreement based on the milestones below with an expectation that you may need to vary the agreement after the project has commenced; or
2. Wait for [REDACTED] s 22(1)(a) to provide additional information?

Project Start Date		Agreement execution date	
Project End Date		28/01/2023	
Title and description	Milestone Start Date	Milestone End Date	Milestone adjustments
Finalise quotes for works to be completed. Select and engage suitable contractors.	01/04/2022	01/04/2022	Start date adjusted from 01/02/2022 - projects cannot commence before 01/04/2022 and end date adjusted from 28/02/2022 to fit timelines.
Schedule and undertake works consistent with contractor availability.	29/04/2022	29/12/2022	Start date adjusted from 01/03/2022 - projects cannot commence before 01/04/2022 and end date adjusted from 31/10/2022 to fit timelines.
Conditions of Funding. Make facility available to the community and/or the appropriate authorities in an emergency, and seek inclusion in the relevant emergency plans.	01/04/2022	28/01/2023	New milestone added to agreements as an outcome of the assessment process.

Thanks,

Released pursuant to the Freedom of Information Act 1982

OFFICIAL

From: s 22(1)(a)(ii)
Sent: Monday, 7 March 2022 3:47 PM
To: BSBR assessments <BSBRassessments@industry.gov.au>
Subject: RE: BSBR001545 - EBOR SPORTS AND RECREATION RESERVE LAND MANAGER - Agreement Negotiation [SEC=OFFICIAL]

Good Afternoon s 22(1)(a)(ii)
s 22(1)(a)(ii) is our Ebor trust President. However s 22(1)(a)(ii), Trust Secretary, has the documentation. Her Internet access is currently down & she lives in quite an inaccessible area. s 22(1)(a)(ii) will be our Authorised Signatory. We aim to be able to complete tasks as required, however many objectives are very much weather dependent. I hope this is an acceptable resolution for our current issues.

Regards
s 22(1)(a)
Ebor Trust Member

From: BSBR assessments <BSBRassessments@industry.gov.au>
Sent: Monday, 7 March 2022 3:21 PM
To: s 22(1)(a)(ii)
Cc: BSBR assessments <BSBRassessments@industry.gov.au>
Subject: BSBR001545 – EBOR SPORTS AND RECREATION RESERVE LAND MANAGER – Agreement Negotiation [SEC=OFFICIAL]

Hi s 22(1)(a)(ii)

Thanks for your query below – I’m really sorry about your current situation.

The attached email was sent to s 22(1)(a)(ii) on 28/02/2022. If you can confirm via return email who the authorised signatory should be and that you are comfortable with the milestones in the attached email, we can continue with preparing your agreement.

If you have any questions, please call me s 22(1)(a)(ii).

Thanks,

s 22(1)(a)(ii)
BSBR Program Team.

OFFICIAL

From: BSBR
Sent: Monday, 7 March 2022 12:25 PM
To: BSBR assessments <BSBRassessments@industry.gov.au>; s 22(1)(a)(ii)
Cc: BSBR <BSBR@industry.gov.au>
Subject: FW: Escalation: Black Summer Bushfire Recovery Grant - Apps - 00851487 [SEC=OFFICIAL]

Hi s 22(1)(a)(ii) and team,

Released pursuant to the Freedom of Information Act 1982

Could you please note this grantee is currently impacted by flooding: s 22(1)(a) BSBR001545, please ensure you provide appropriate support where possible noting our GM comments that all staff should reflect on the need to be sensitive to the impacts and trauma of such an event and its lasting impact going forward.

Regards,

s 22(1)

Customer Service Manager

Corporate and Digital Division | Business Grants Hub | Program Management and Delivery
Gadigal Court, Darling Park, Tower 3, Level 18, 201 Sussex Street Sydney NSW 2000 Australia (GPO Box 2013 ACT 2601)

Department of Industry, Science, Energy and Resources

s 22(1)(a)(ii)

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Our department recognises the First Peoples of this nation and their ongoing connection to culture and country. We acknowledge First Nations Peoples as the Traditional Owners, Custodians and Lore Keepers of the world's oldest living culture and pay respects to their Elders past, present and emerging.



OFFICIAL

From: Business Internal Support [<mailto:diis.businesscases@theprobegroup.com.au>]

Sent: Monday, 7 March 2022 12:20 PM

To: BSBR <BSBR@industry.gov.au>

Subject: Escalation: Black Summer Bushfire Recovery Grant - Apps - 00851487

Hi Team,

Contact Centre Escalation

We have received the following query from a customer that we are not able to answer using the available Scripts/Frequently Asked Questions.

Please assist with providing a response that we can send, or if it is more appropriate, provide a direct response to the customer.

Contact details:

Date and Time of Contact: 11:39 AM 7/03/2022

Channel: Phone

Customer Details:

Name: s 22(1)(a)

(ii)

ABN: N/A

Organisation Name: Ebor Sports and Recreation Reserve Trustee

Customer Reference/Application Number: BSBR001545

Comments/Call Summary: S was enquiring about a grant agreement that was due, they were unable to submit the grant agreement due to the natural disaster in NSW, they had experienced flooding and there is currently no reception. She was also enquiring if she was able to have access to the application to sign the grant agreement. Would you please investigate this further and follow this up with her.

IMPORTANT!

Do not copy the escalation inbox: DIIS.BusinessCases@theprobegroup.com.au into any contact with an external stakeholder.

Do not include the emails which are the internal forwards- remove all excess text/email chat when responding to external stakeholders.

Yours sincerely,

S

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s 22(1)(a)(ii)

From: BSBR <BSBR@industry.gov.au>
Sent: Tuesday, 10 May 2022 10:33 AM
To: s 22(1)(a)(ii)
Cc: BSBR
Subject: BSBR001545 - The Evor Sport & Recreation Reserve Trust - enquiry [SEC=OFFICIAL]

Hi s 22(1)(a)(ii)

Thank you for the quick chat.

As discussed, the payment schedule in your grant agreement is standardised and likely does not align with the application.

The payment amounts do not need to be expended in the reporting period and will be rolled over.

I've also updated the project so that you're the Primary Contact moving forward and [redacted] an applicant participant.

If you have any future queries, feel free to email us directly on BSBR@industry.gov.au.


Regards

s 22(1)(a)(ii)

Program Manager

Corporate and Digital Division | Business Grants Hub | NSW State Office and Program Delivery
Department of Industry, Science, Energy and Resources

business.gov.au 13 28 46 (8am - 8pm local time, Monday to Friday)
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